NMA – Agent Training

NON-MEMBER ACCESS

Please place yourself on mute to avoid any background noise.

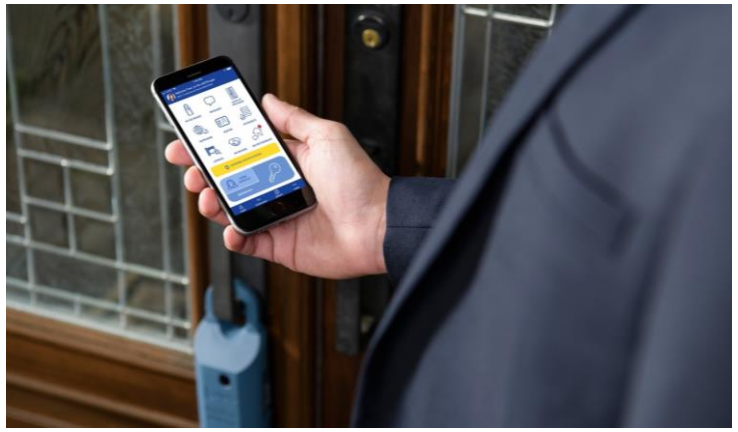
Please call toll free number

866-297-2016

Access Code: 530 080 8#

All questions will go through CHAT.

Introduction



Per Keybox Access

Your listings

Mobile Access

Anywhere – Anytime

Automatic

Feel Empowered

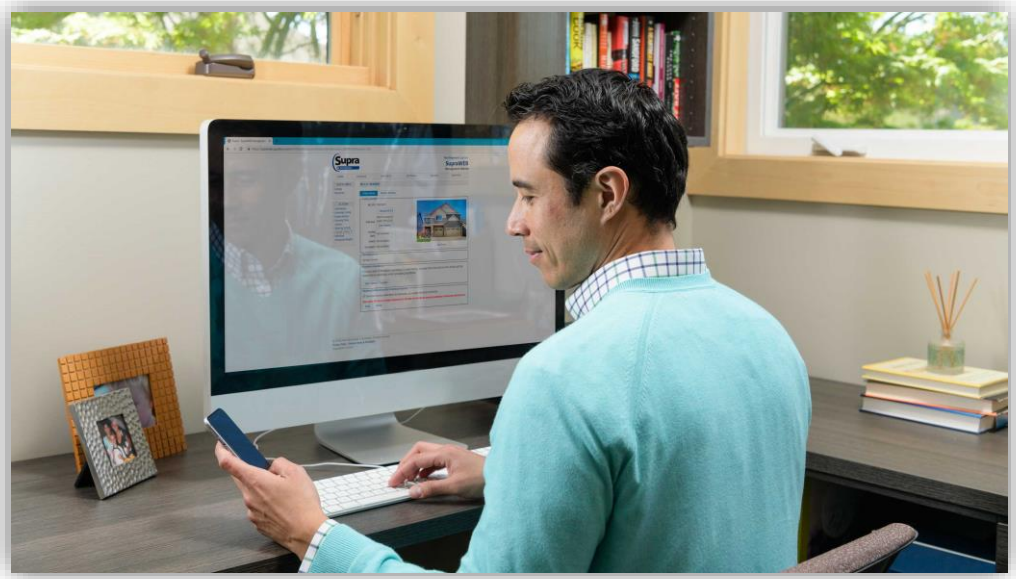
As a KeyHolder in an Association/MLS using the Supra system with the Non-Member Access (NMA) feature enabled, members can authorize a non-member to access an iBox BT LE using their Smartphone.

Non-Member Access (NMA) – Rules & Guidelines

- Non-Member Access is **only** for non-Supra Keyholders
  - Supra Keyholder is liable for non-member
    - NMA only works with the Bluetooth iBox
      - Access is granted for 2-72 hours
        - Bluetooth iBox can be accessed by non-members as many times as necessary in the 2-72 hours
          - Access must be granted for each Bluetooth iBox individually
            - Non-member must have a smartphone that is on Supra's certified device list

www.supraekey.com

NMA Process – Member / Supra Keyholder



Carrier

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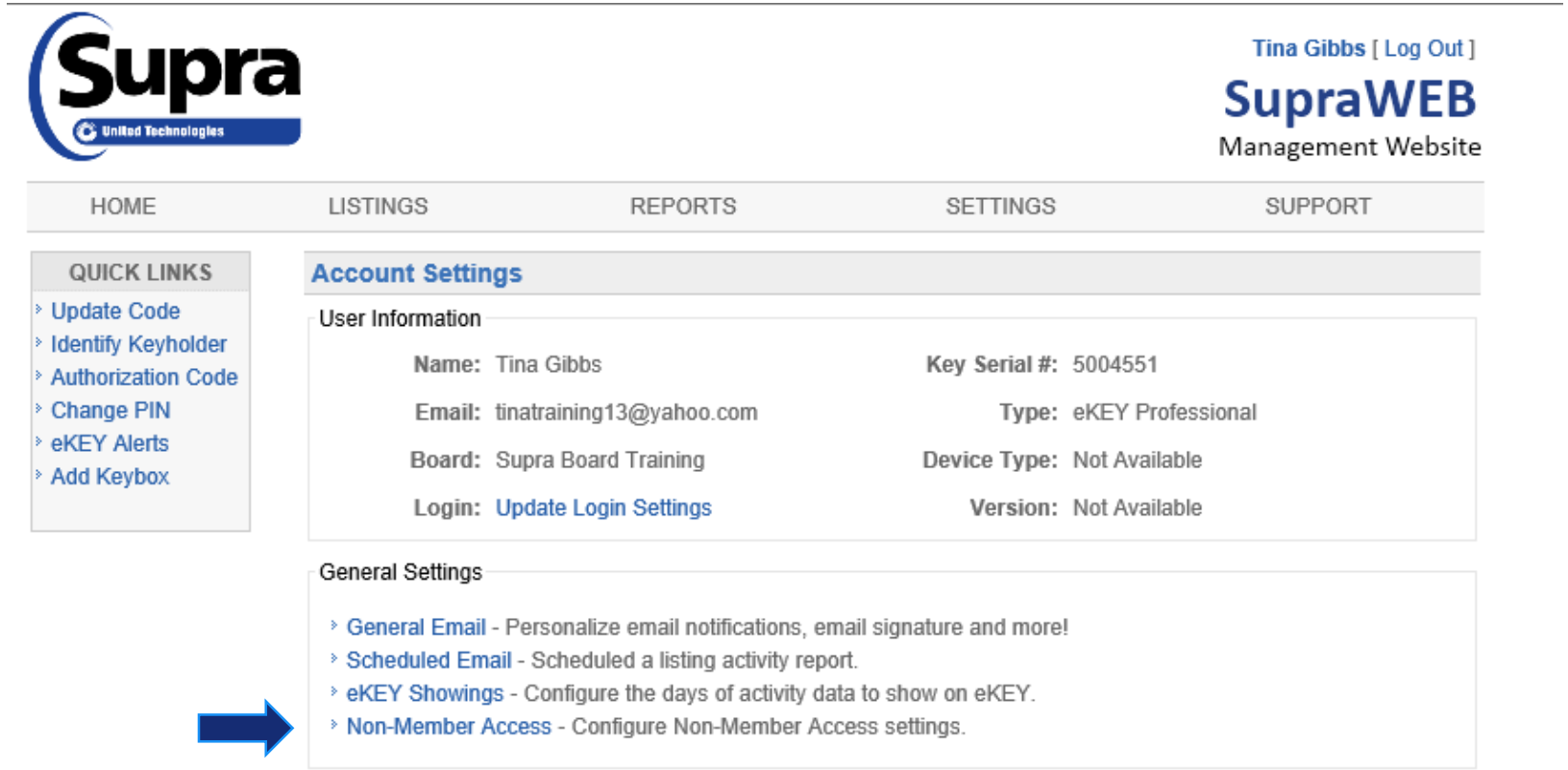
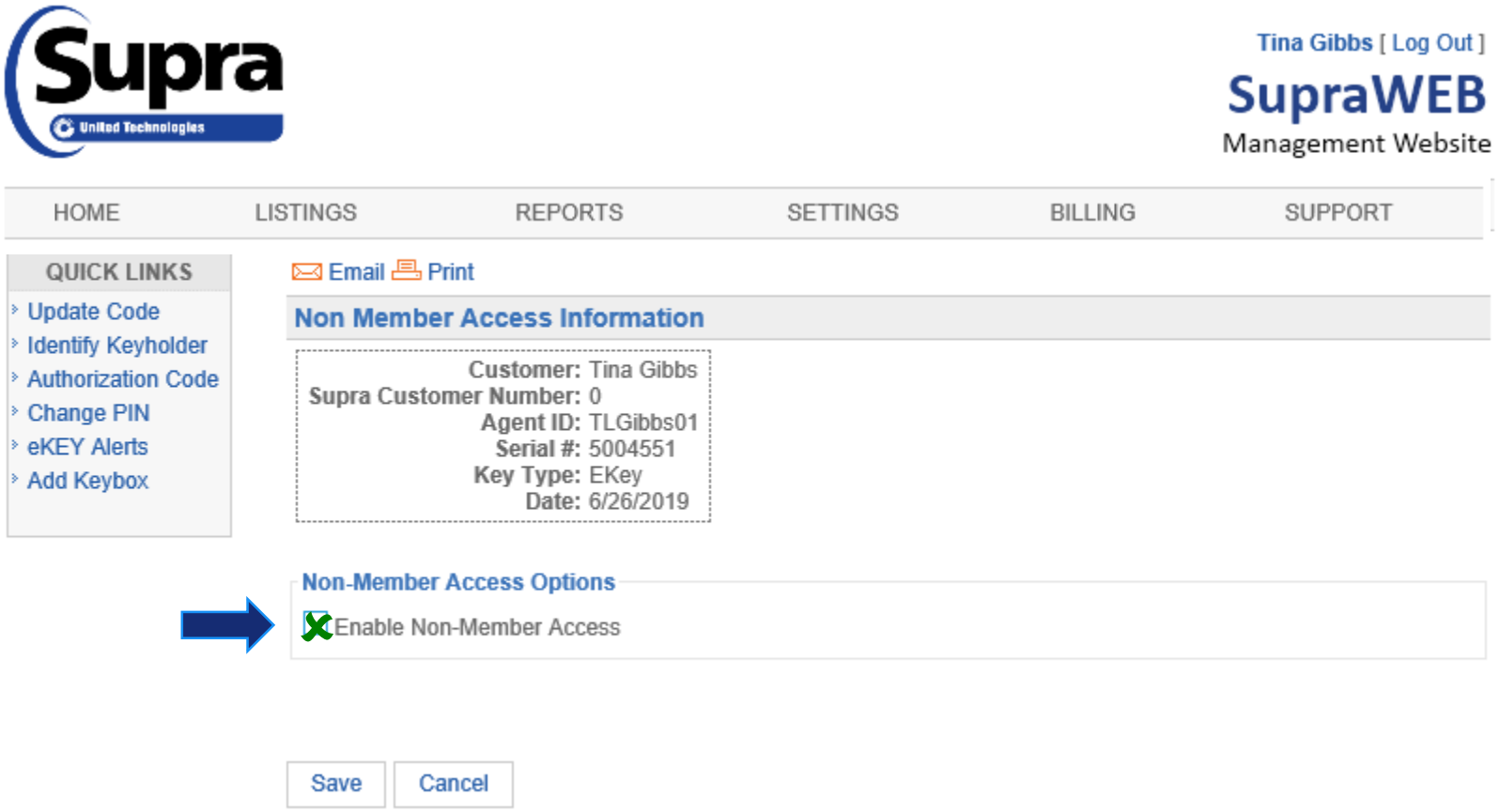
NMA Process – Member / Supra Keyholder

Member Activates Non-Member Access feature in **SupraWEB**

One time process



NMA Process – Member / Supra Keyholder



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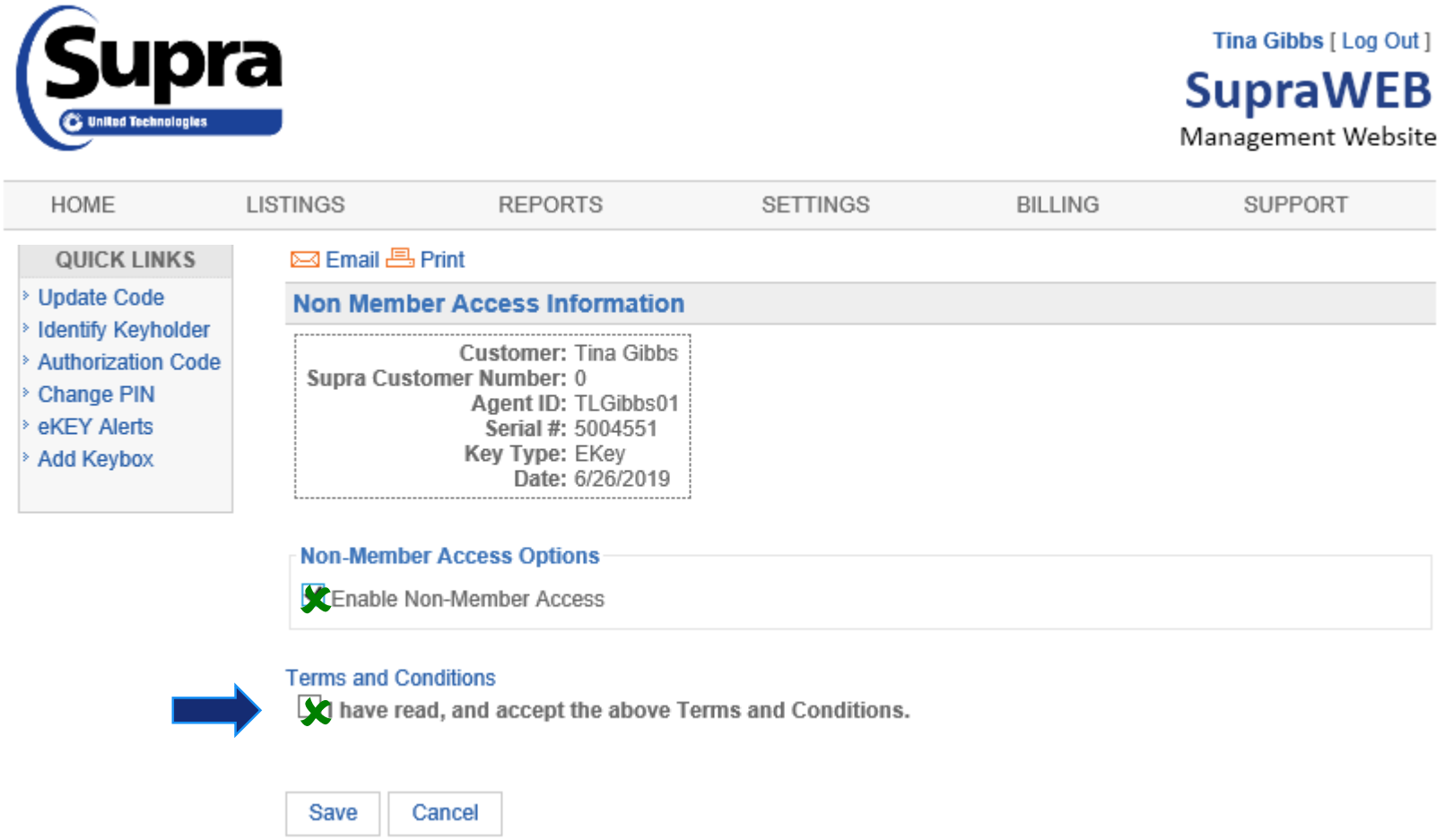
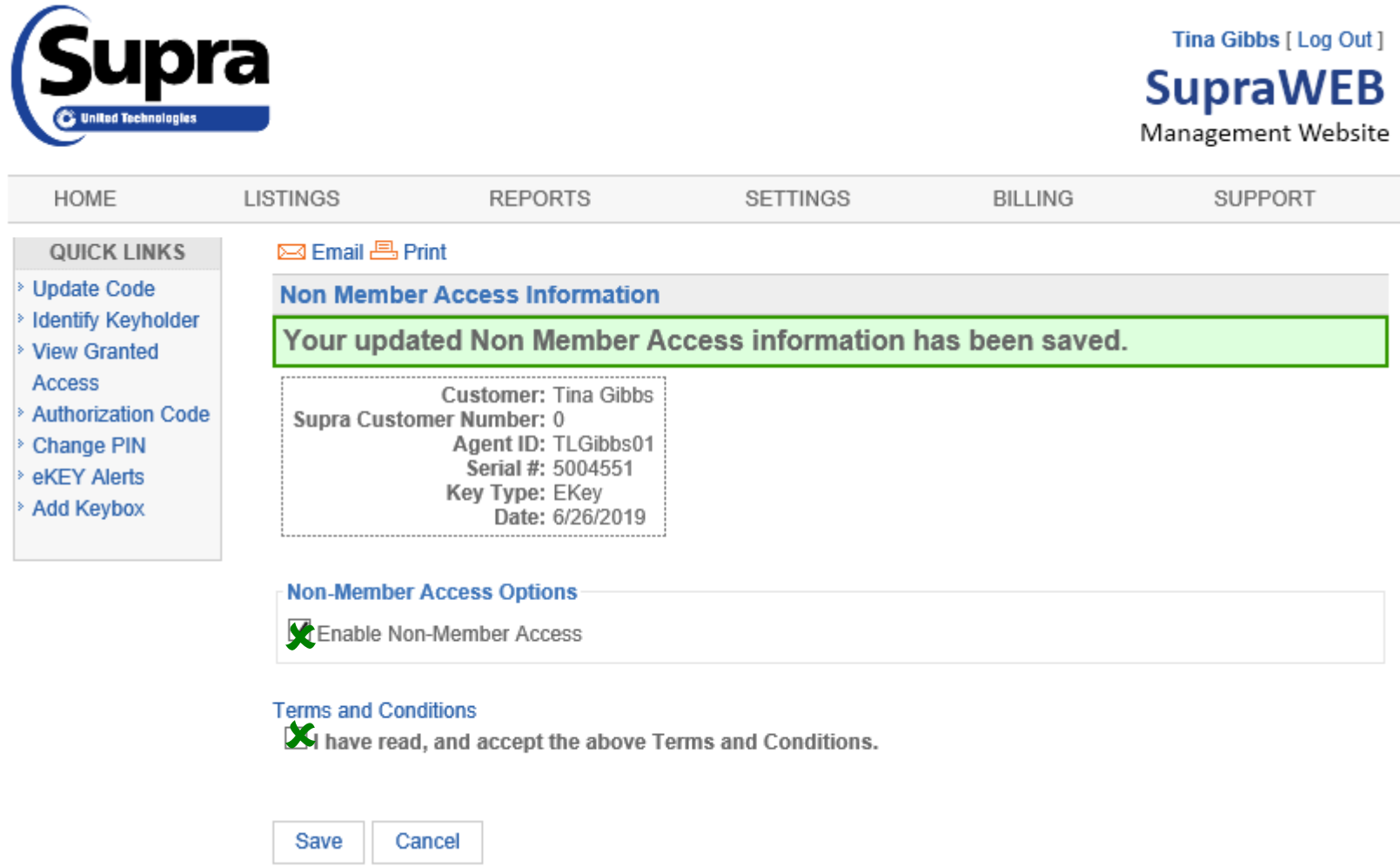


NMA Process – Member / Supra Keyholder



Non-Member Access

Billing – Keyholder

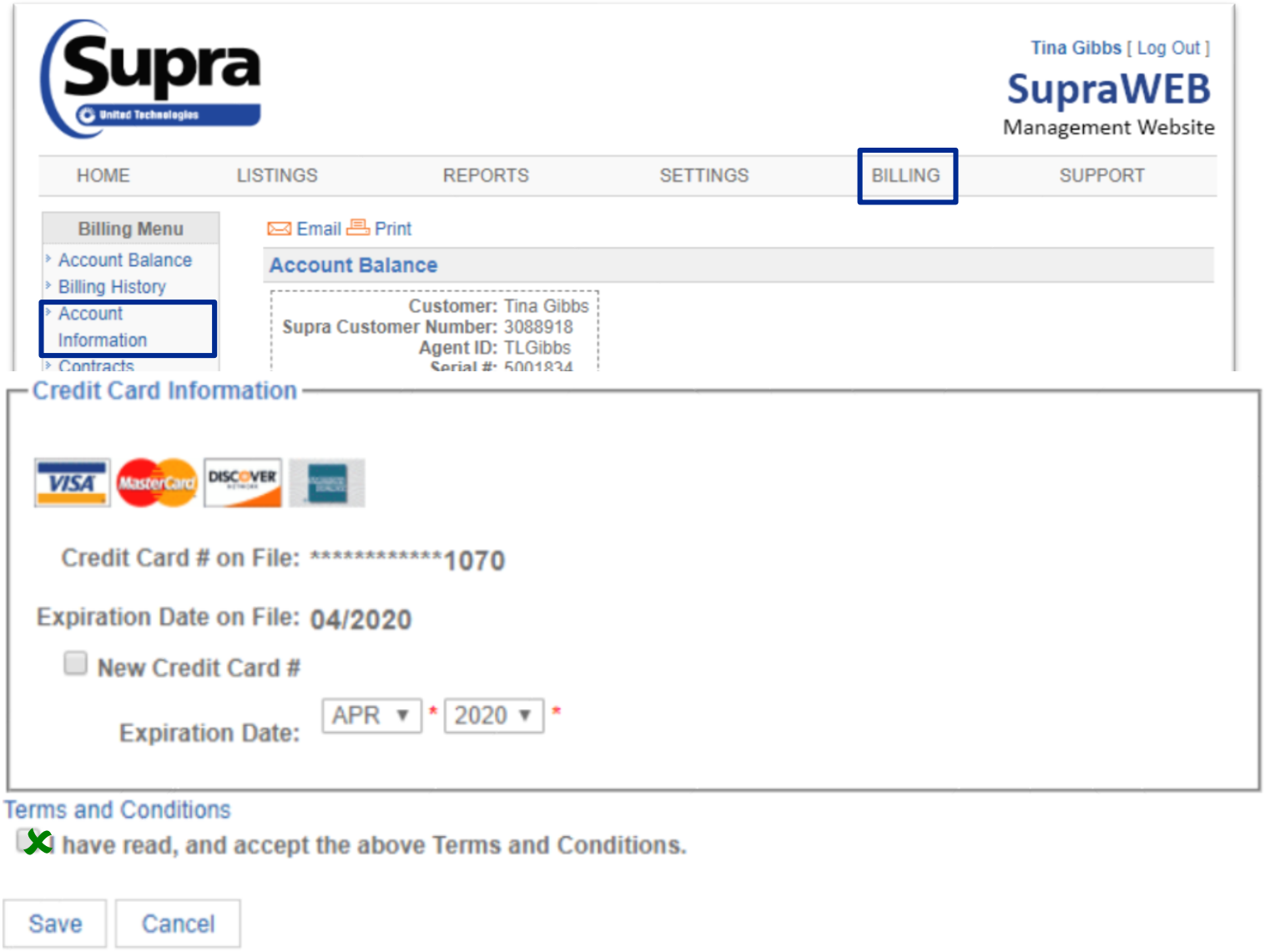
NMA Process – Member / Supra Keyholder

Carrier

NMA Process – Member / Supra Keyholder

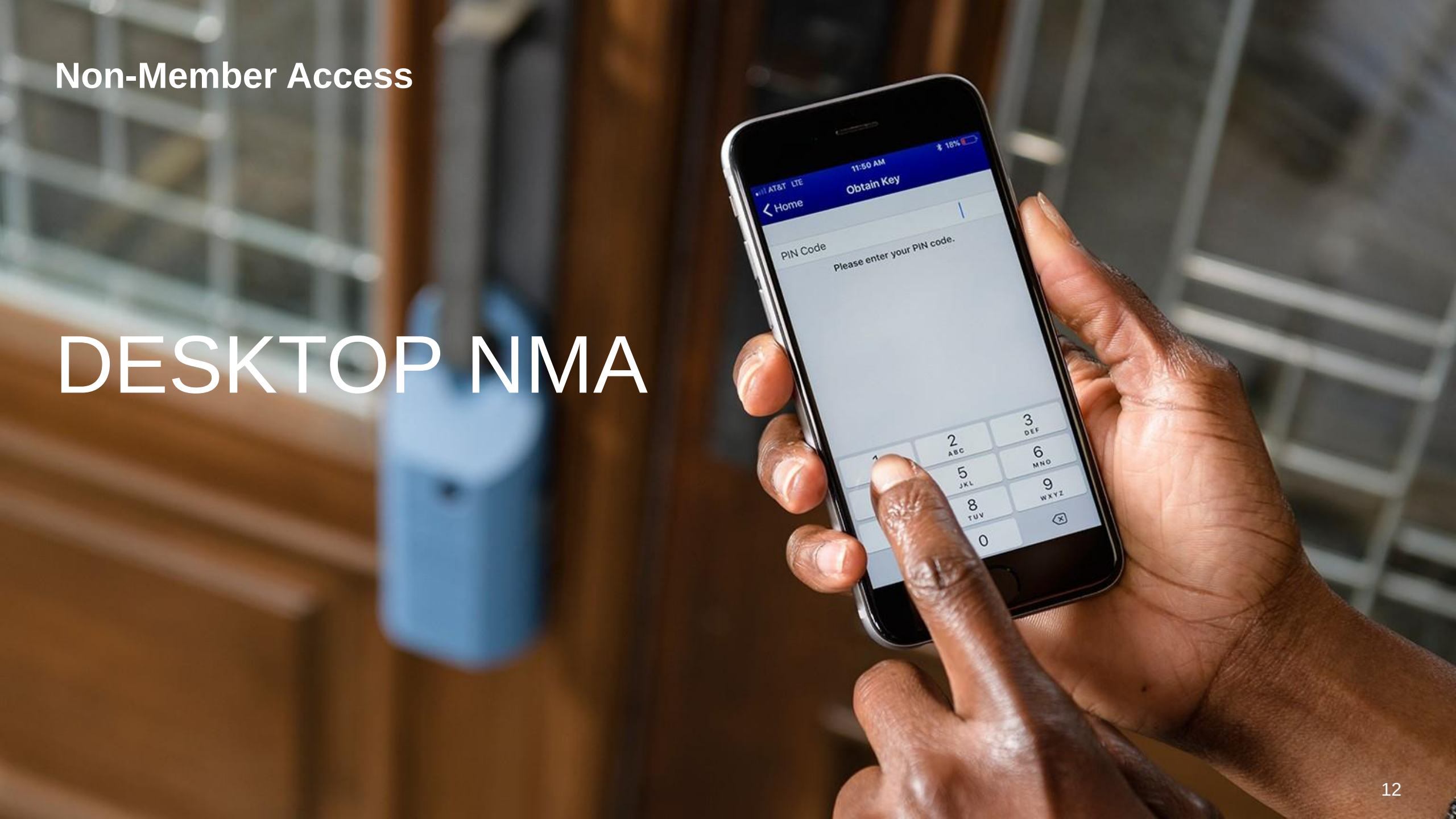
One-time Only:

Enable Non-Member Access



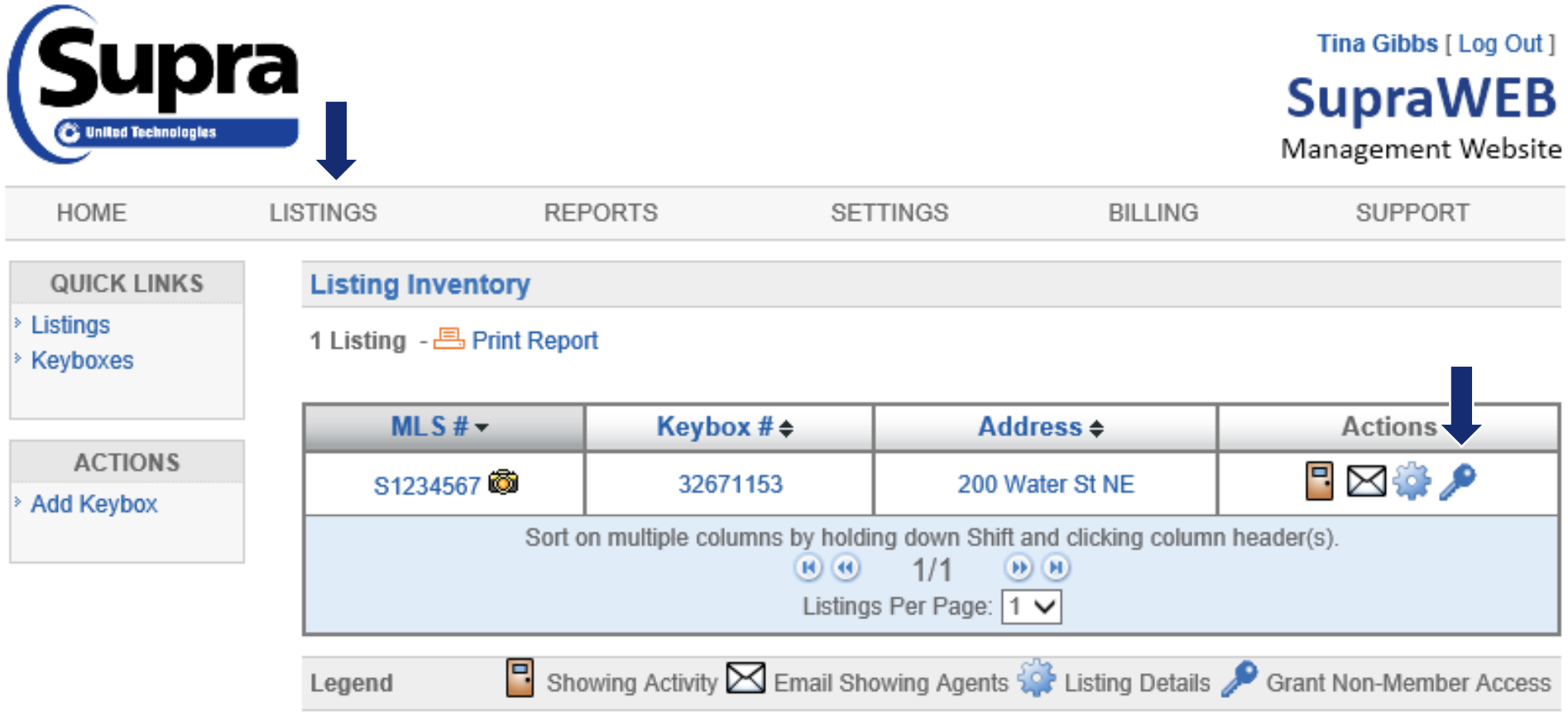
Non-Member Access

DESKTOP NMA



NMA Process – Member / Supra Keyholder

NOTE: *All features are available in mobile SupraWEB*



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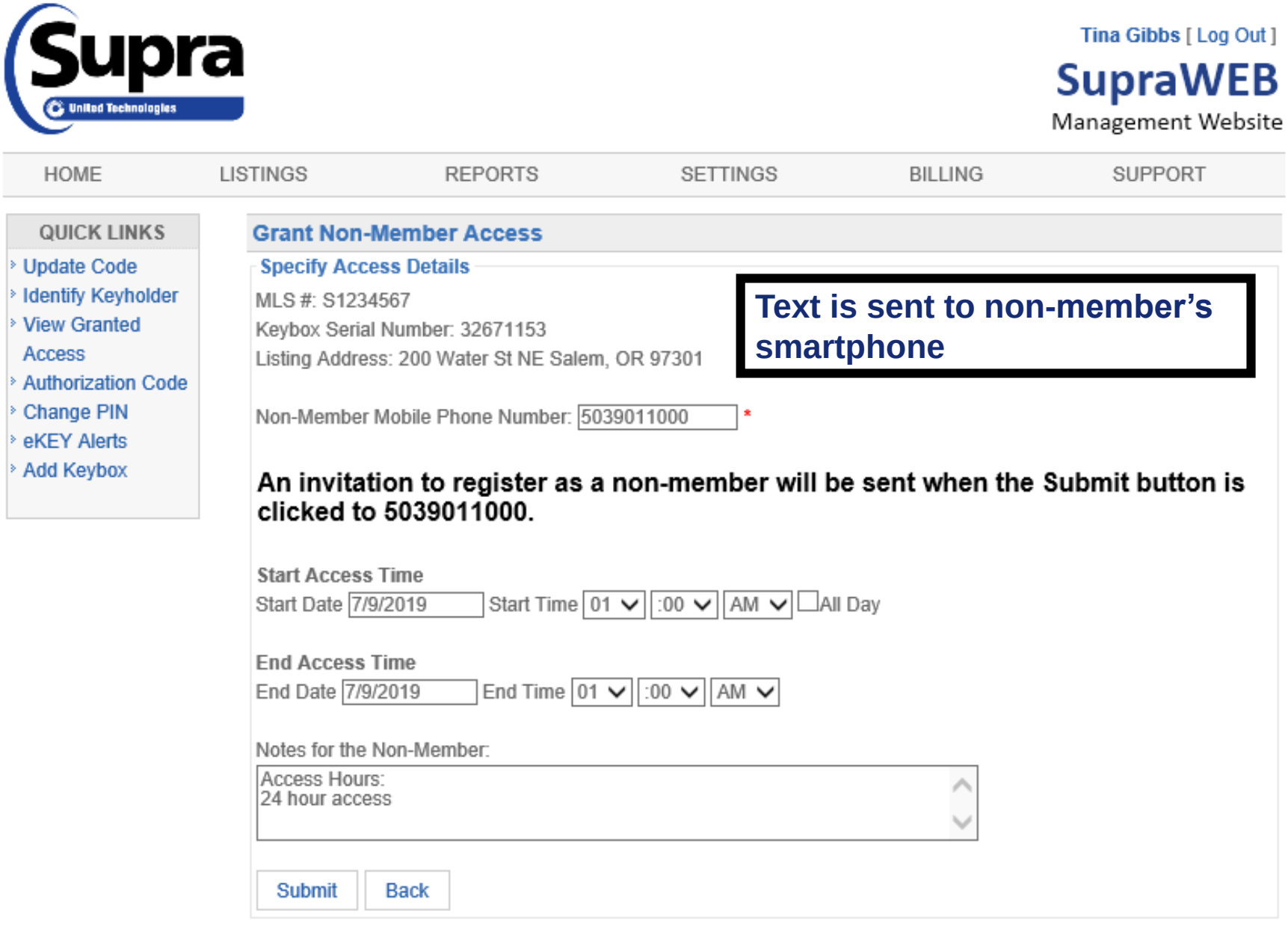
NMA Process – Member / Supra Keyholder



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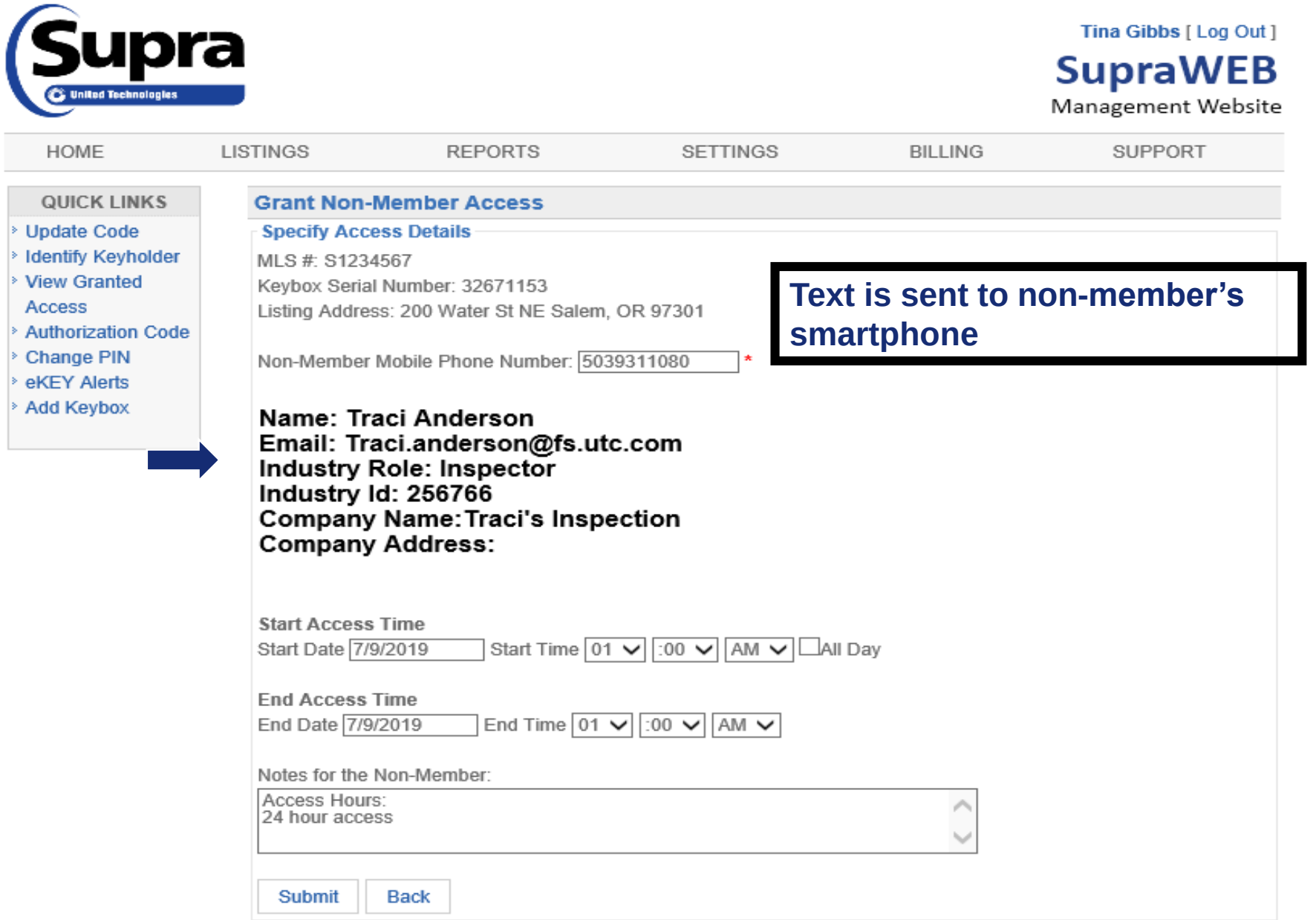
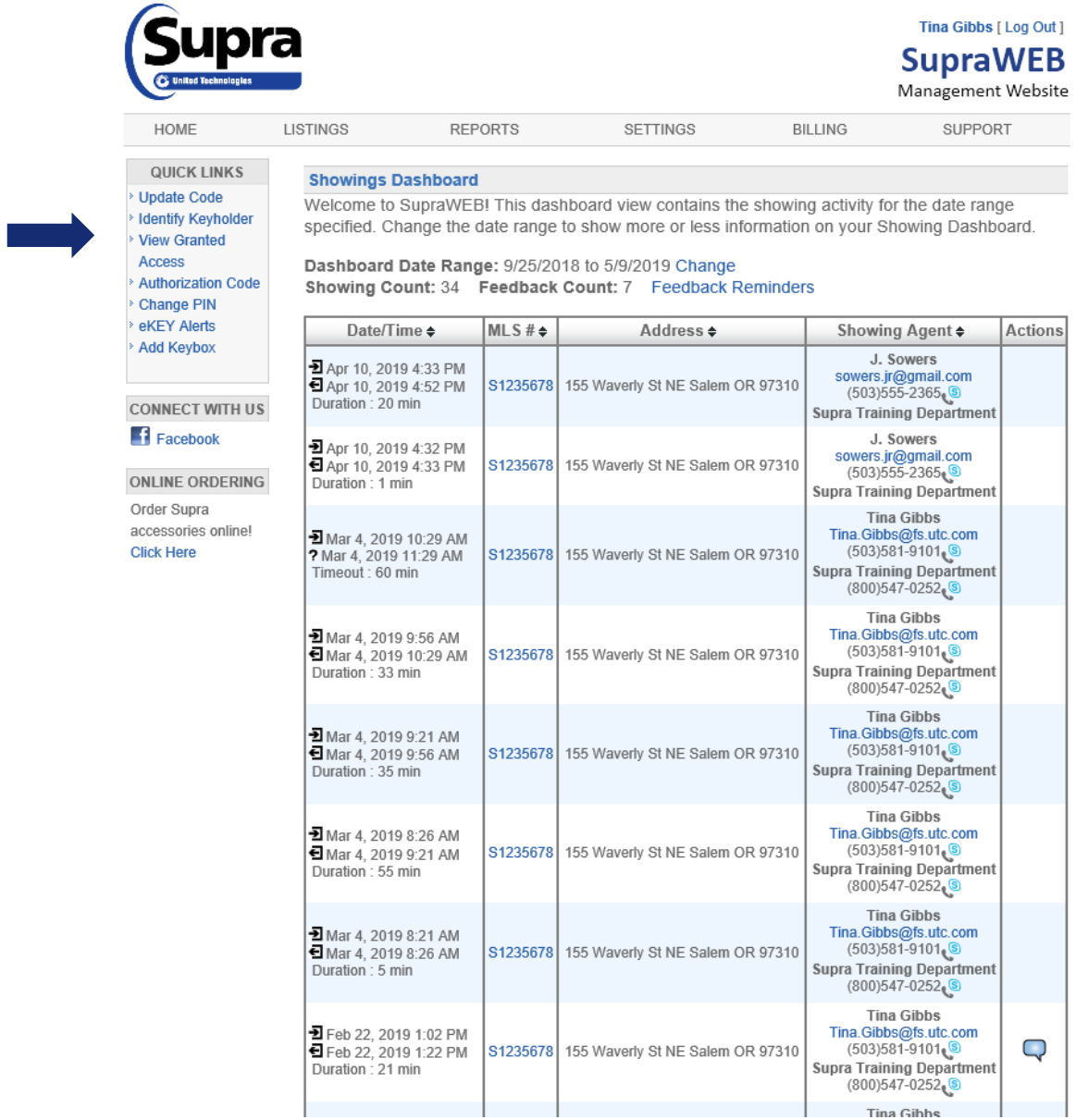
NMA Process – Member / Supra Keyholder



Text is sent to non-member's smartphone

NMA Process – Member / Supra Keyholder



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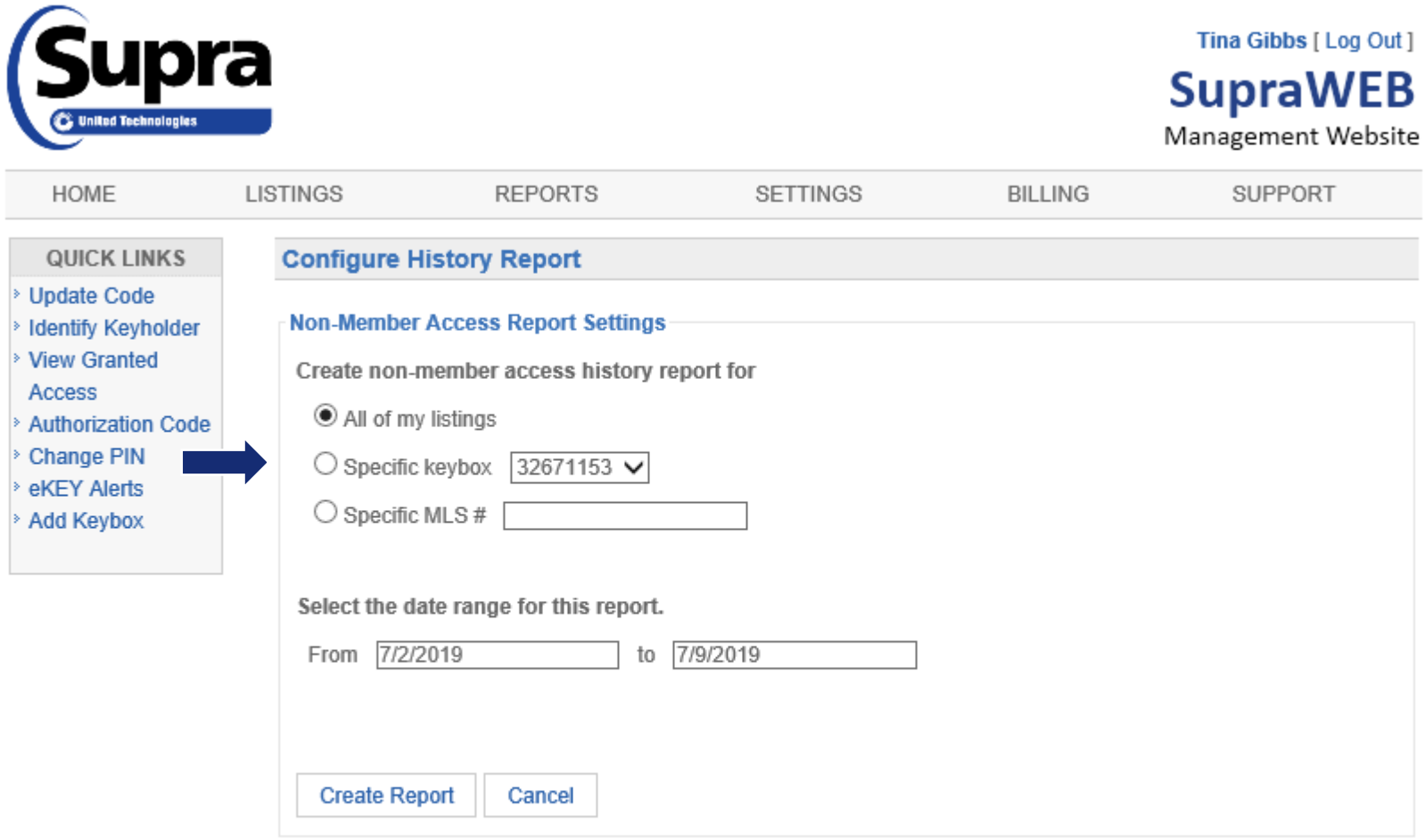
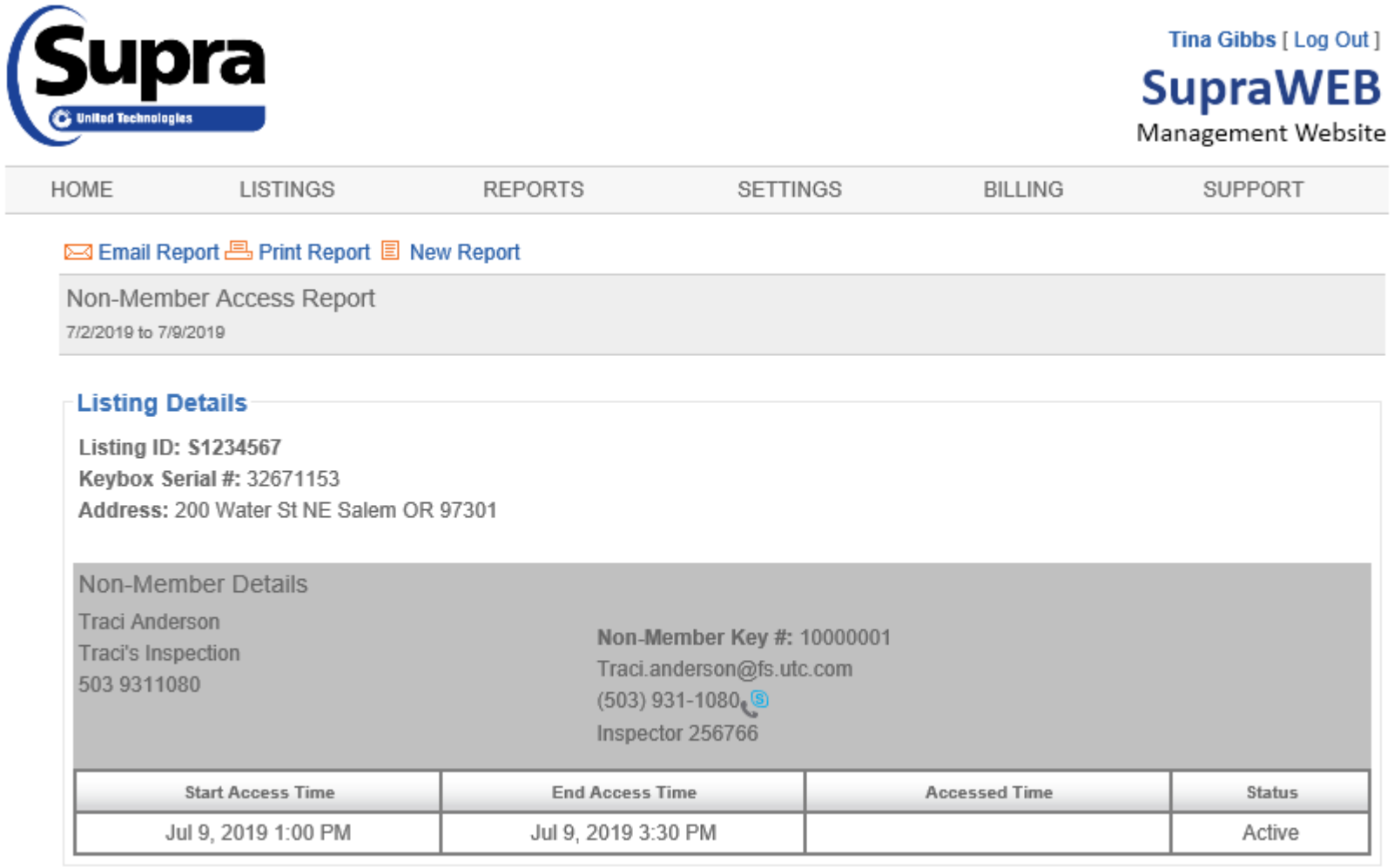
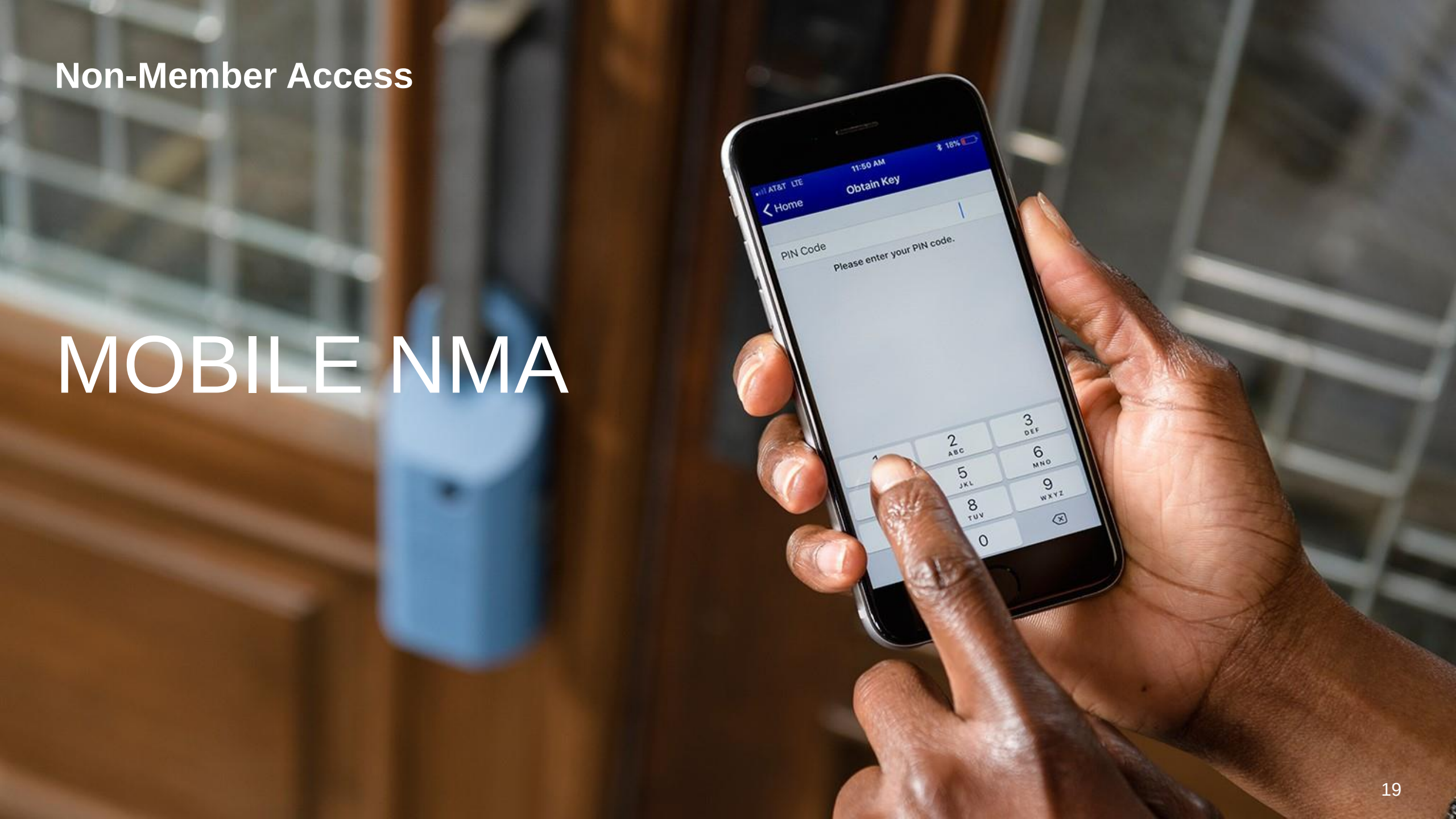


NMA Process – Member / Supra Keyholder

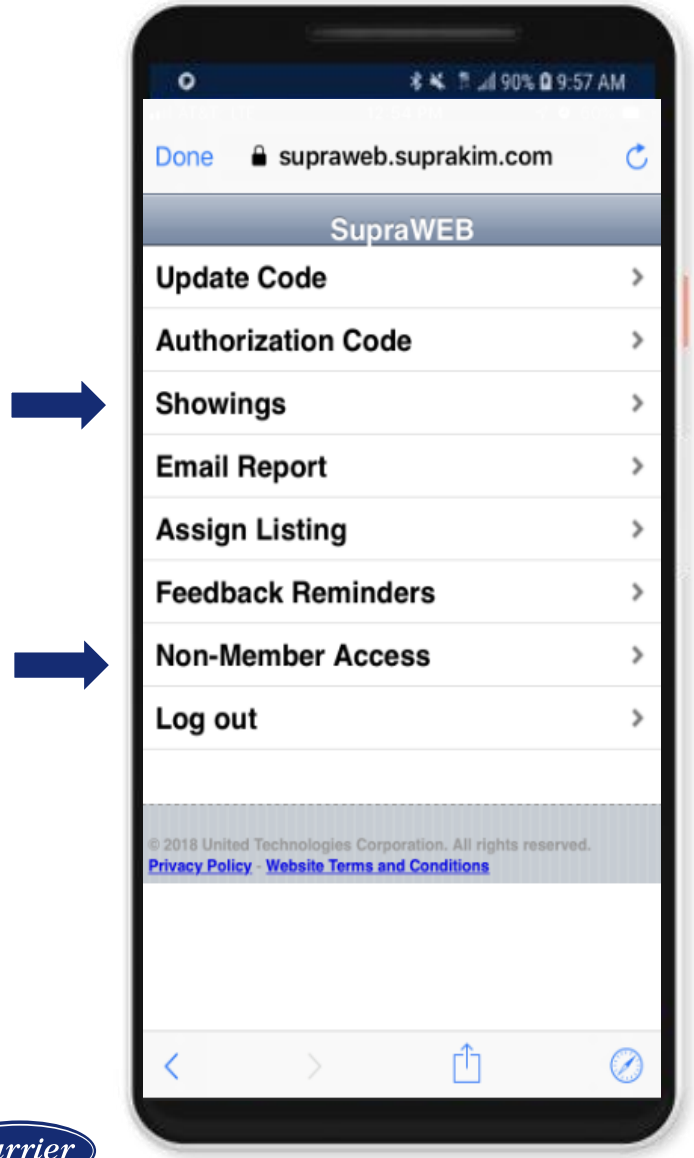


Non-Member Access

MOBILE NMA



NMA Process – Member / Supra Keyholder Remote



Tap on the SupraWEB icon of the eKEY app

Login to SupraWEB with Key Serial Number, PIN and organization

Tap Non-Member Access (you must have set up and configured your NMA from SupraWEB prior to using remotely)

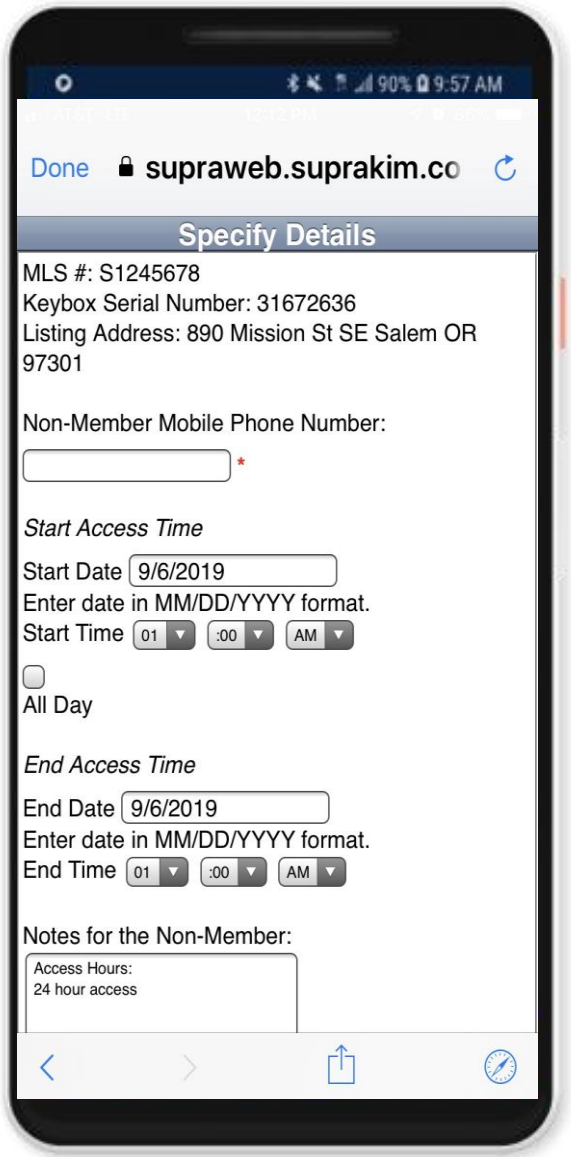
NMA Process – Member / Supra Keyholder Remote

Select the KeyBox from the drop down menu

Select the type of Access
- Grant Access
- Modify Access or
- Revoke Access

Click on Next

NMA Process – Member / Supra Keyholder Remote



Enter the Non-Member Mobile Phone Number
Enter Start Access Time
Enter End Access Time
Add Notes for the Non-Member
Click on Submit

Proprietary and Confidential

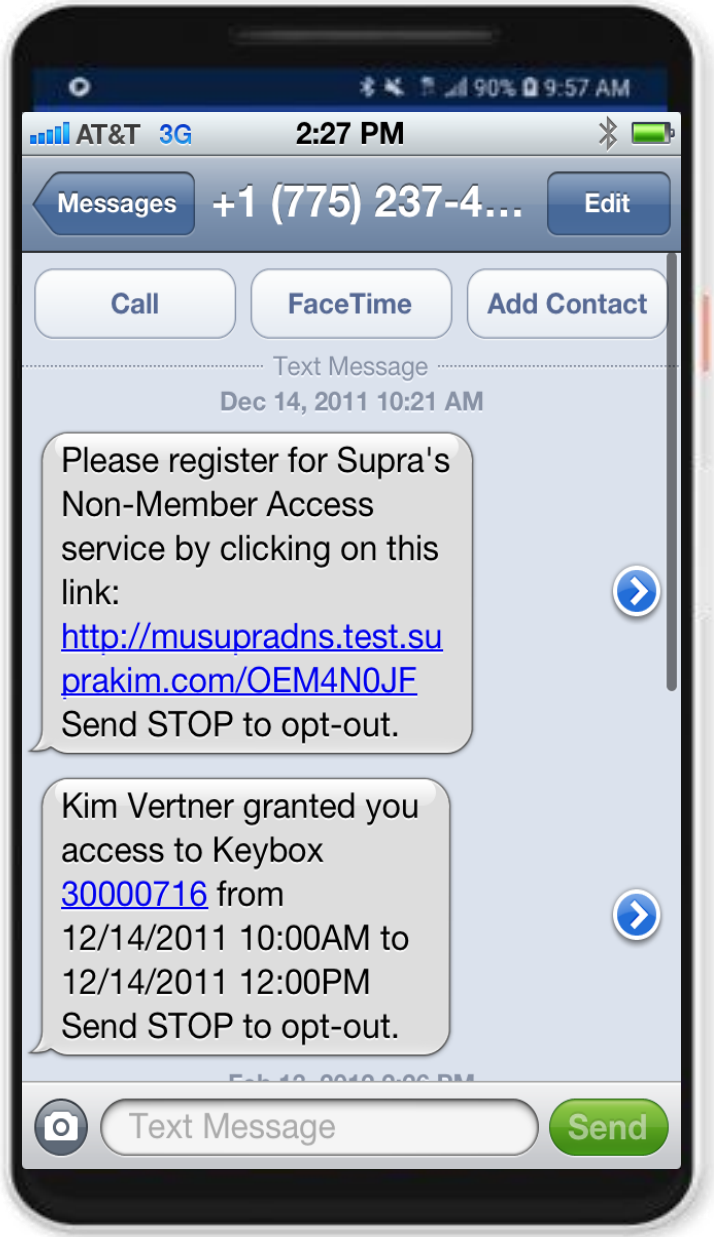
Process

NON-MEMBER ACCESS

Non-Member Process – One Time Registration

Once Non-Member receives text invitation

They will just click on link to get started!



Non-Member Process – One Time Registration

Steps:

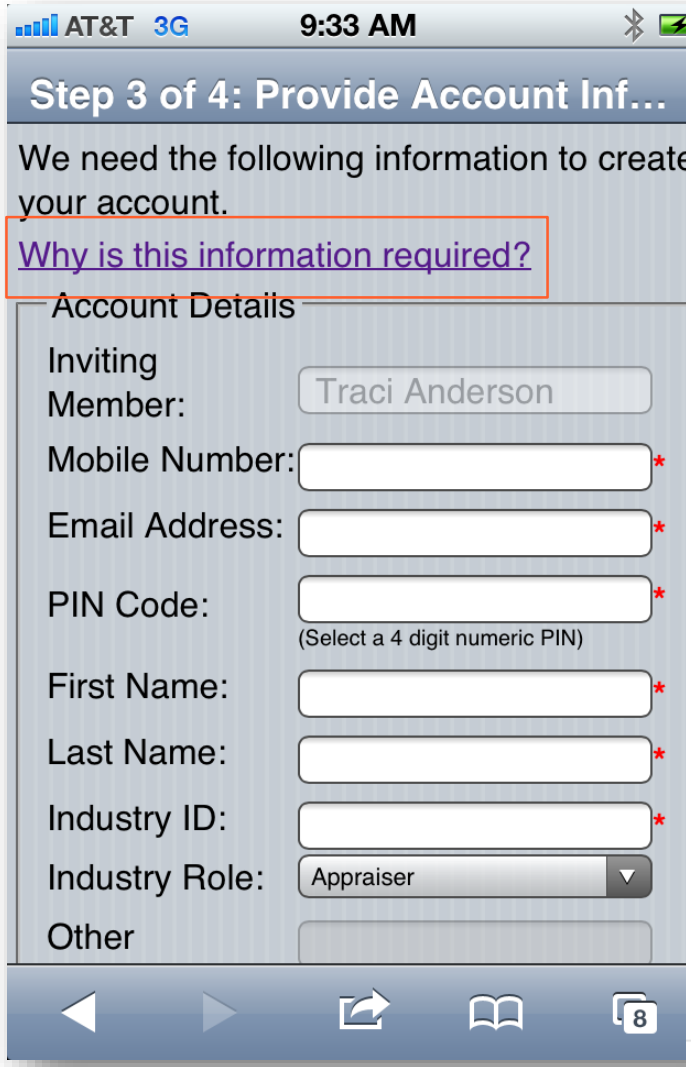
Step 1 - Download application

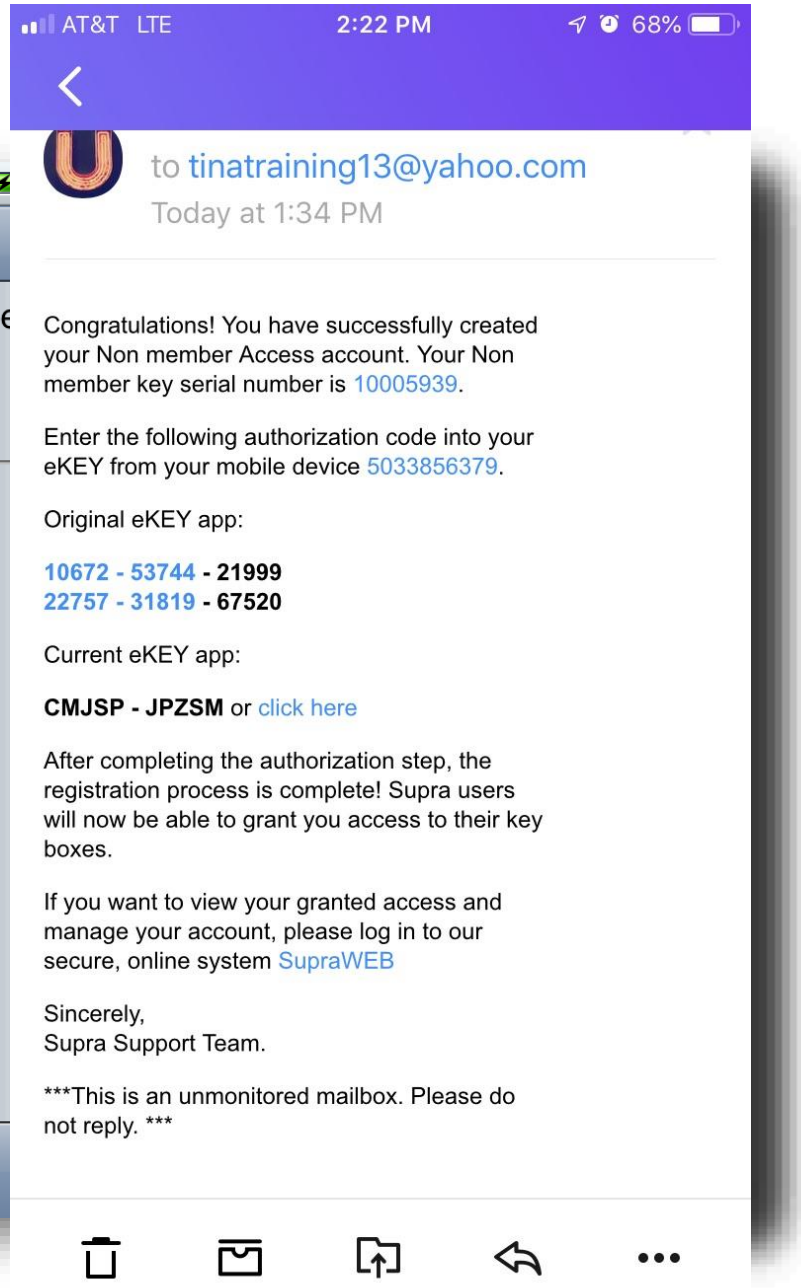
Step 2 - Accept Terms & Conditions

Step 3 - Fill out Account Information
- Choose 4-digit PIN
- Enter Industry ID
- Select Industry role
- Company info

Help information
Click on 'Why is this information required?'

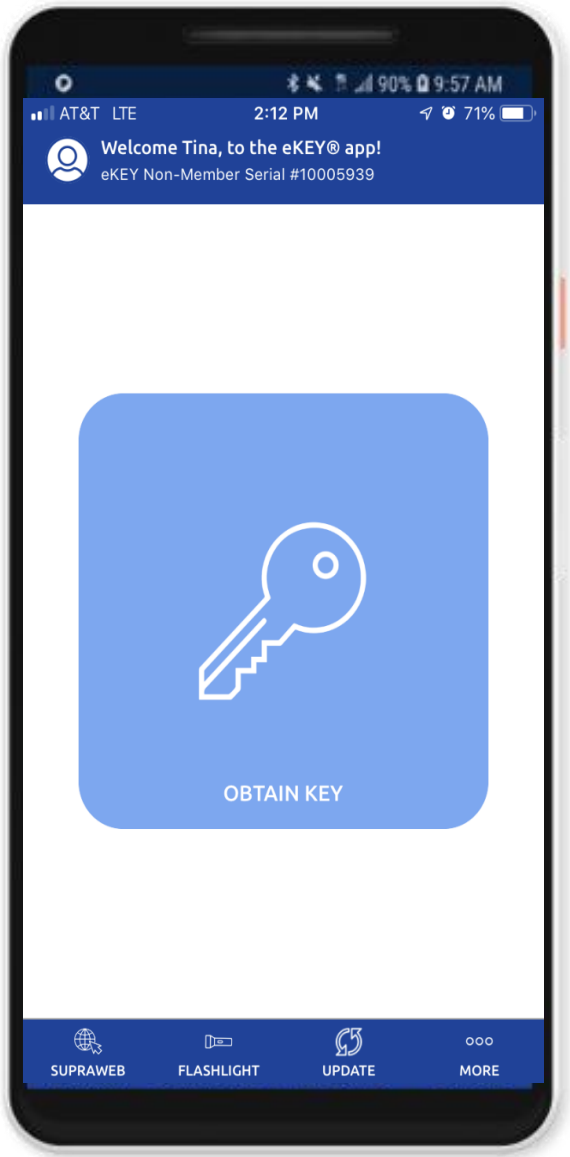
Step 4 - Enter authorization code
- Activate eKEY app
- Authorization code will also be sent to non-member via email



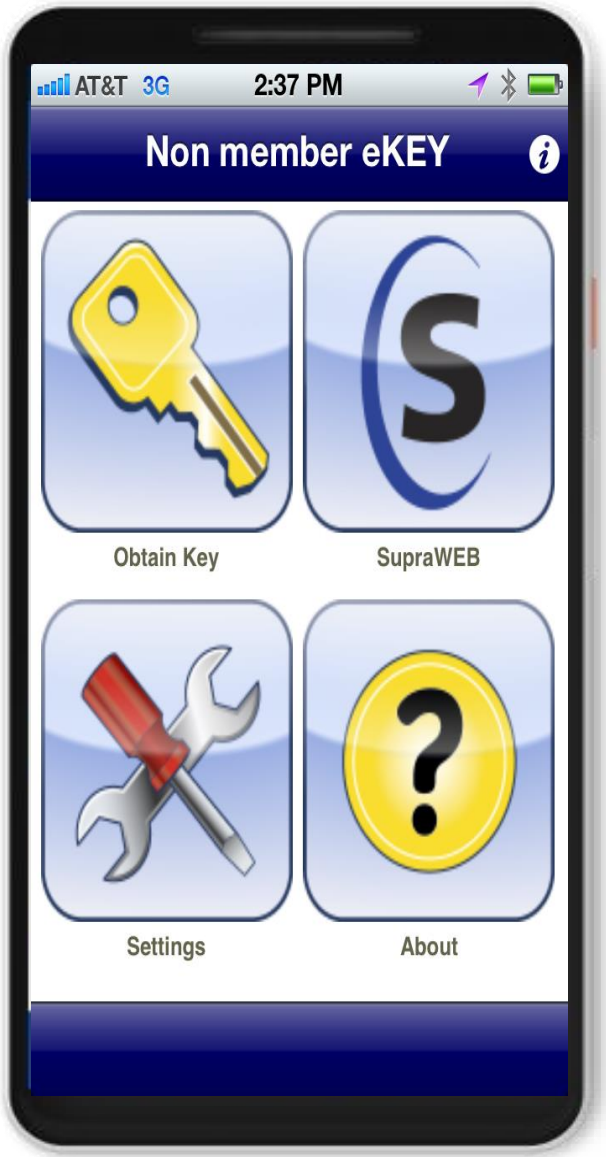


Non-Member Process – eKEY® App

Refreshed Version



Old Version



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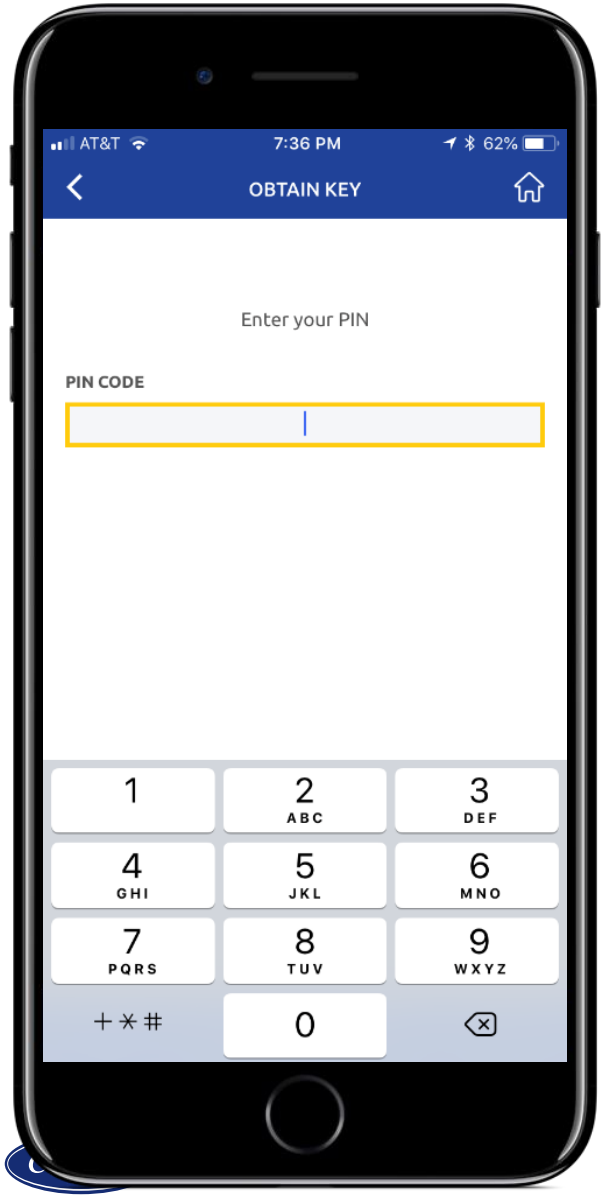
eKEY: Open key container



Enter PIN code

Turn on Bluetooth by pressing the key container up from the bottom until the “red” eye starts blinking

The eKEY will advise as to when to press up on the bottom of the key container to retrieve the key

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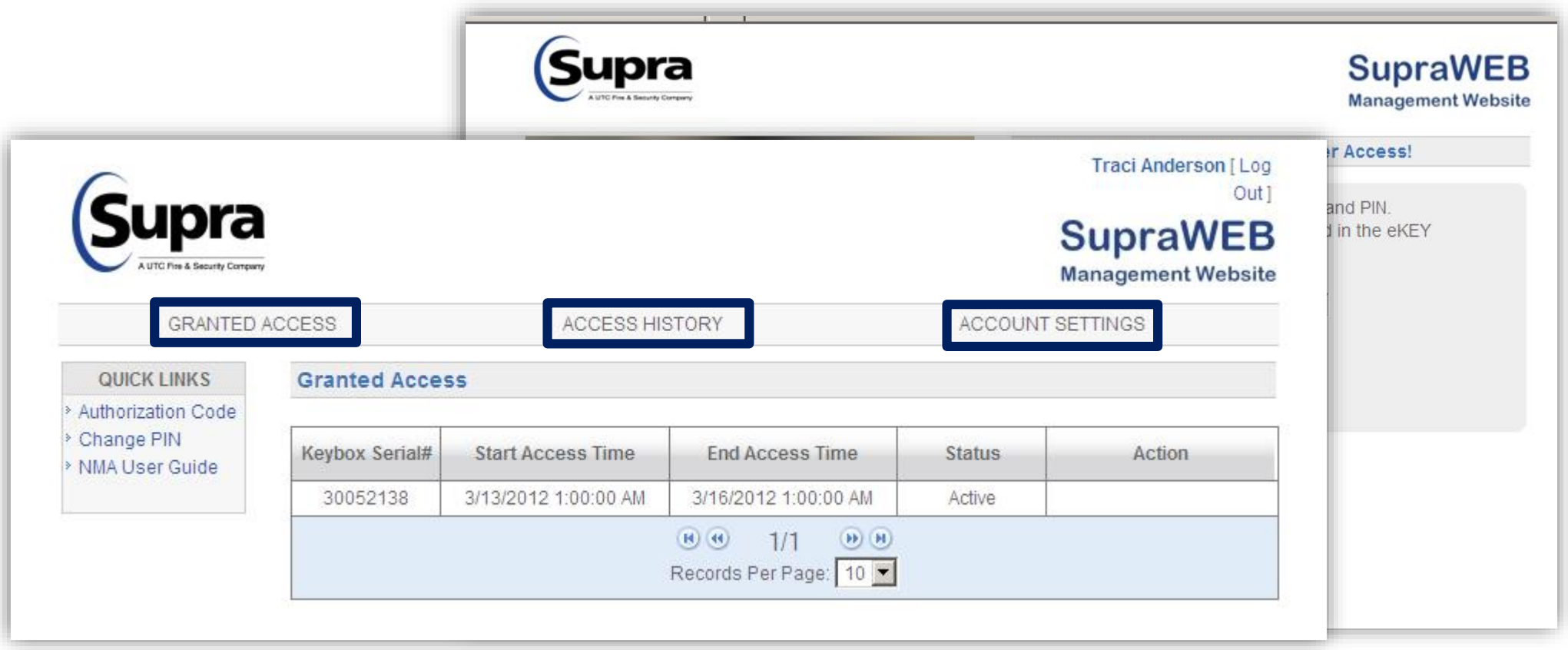
Non-Member SupraWEB



Supra

THANK YOU

Carrier