



FOR OFFICE USE ONLY

Member # \_\_\_\_\_

Office # \_\_\_\_\_ MLS Y / N

New / Transfer / Reinstatement

Member Type \_\_\_\_\_

NRDS # \_\_\_\_\_

## REALTOR® Membership Application

**Applicant**

Membership type:  Agent-REALTOR®  Broker-Designated REALTOR®  Appraiser  Assessor  Ltd. Broker  
 Primary  Secondary  Non-Member Licensee

If applying for Secondary membership, please name your primary association \_\_\_\_\_

Previous assoc. membership? If yes, where/when? \_\_\_\_\_ I have a Supra Key: Yes/No \_\_\_\_\_

**Name as it appears on your real estate, appraiser, assessor or limited broker's license (VERY IMPORTANT!):**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Home Fax \_\_\_\_\_

Date of Birth (Month/Day/Year) \_\_\_\_\_ Cell Phone \_\_\_\_\_

MN Real Estate License # \_\_\_\_\_ Appraiser License # (if applicable) \_\_\_\_\_

Preferred Contact Number (required) \_\_\_\_\_ Nickname: \_\_\_\_\_

Preferred Email Address (required) \_\_\_\_\_

Preferred Mailing Address  Office  Home Preferred Fax  Home  Office

Are you currently, or have you served, in the U. S. Military? If yes, which branch? \_\_\_\_\_

Website http:// \_\_\_\_\_

Language(s) Spoken \_\_\_\_\_

National Association of REALTORS® Institute or Society Designations (if any) \_\_\_\_\_

**Office**

Broker Office Name \_\_\_\_\_

Broker Office Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Broker Office Phone \_\_\_\_\_ Broker Office Fax \_\_\_\_\_

If you are an office broker—MN Corporate License Number \_\_\_\_\_

**Professional**

Have you personally or an office where you have been a sole proprietor, general partner, corporate office or branch office manager had a bankruptcy in the past three years or do you have a pending bankruptcy?  Yes  No

During the past three years, have you had an official sanction involving civil rights laws, real estate license laws or other laws?  Yes  No If you answer yes to either or both of the above questions, provide written details.

Do you have any outstanding Code of Ethics complaints or unsatisfied ethics or arbitration decisions, unpaid arbitration awards, unpaid financial obligations to any REALTOR® association or MLS service?  Yes  No If yes, please explain:

\_\_\_\_\_

**Broker Only**

Your position at firm: \_\_\_\_\_  Principal  Partner  Corporate Officer  Trustee  Employee  Other

Is your firm incorporated?  Yes  No

Applicants for Membership who are Brokers/Owners of a real estate firm, state name of each Principal, Partner, Corporate Officer or Trustee of your firm: \_\_\_\_\_

\_\_\_\_\_

(Over – complete reverse side)

## NEW MEMBER ORIENTATION

As part of application procedures for REALTOR® membership, I understand that I must attend a new member orientation within 90 days of application. Cancellations must be received by 9:00 a.m. one business day prior to the scheduled orientation. A \$25 rescheduling fee will be charged each time you cancel after the deadline or fail to attend without canceling. The fee must be paid in order to reschedule another date. **All membership services will be terminated for new members who fail to complete their Code of Ethics training and Orientation program within 90 days of application.**

## NEW BROKER ORIENTATION

As part of application procedures for broker membership, I understand that I must attend a new broker orientation within 120 days of application. **All membership services will be terminated for new brokers who fail to complete their orientation program within 6 months of application.**

## DUES/FEES

There will be **no refund** of dues or fees paid by the applicant unless applicant is denied membership. NOTE THAT IF YOU BECOME INACTIVE FOR MORE THAN 60 DAYS, THERE IS \$100 REINSTATEMENT FEE.

Notice: Payments to the Minneapolis Area Association of REALTORS® are not deductible as charitable contributions for federal income tax purposes. Also, federal law states that the percentage of your association dues used for state and federal lobbying activities is nondeductible as a business expense for federal tax purposes.

I hereby apply for REALTOR® Membership in the Minneapolis Area Association of REALTORS® (MAR), and I have enclosed my payment in the amount of \$\_\_\_\_\_ which I understand will only be refunded in the event I am not accepted for membership. In the event my application is approved, I agree as a condition of membership to attend the orientation seminar and to familiarize myself, comply with and be subject to the Code of Ethics of the National Association of REALTORS®, including the duty to arbitrate business disputes in accordance with the Code of Ethics and Arbitration Manual of the Association and with the Bylaws of MAR, the Minnesota Association and the National Association and the policies of the various programs and services. Finally, I consent to and authorize MAR to invite and receive information and comment about me from any member or other person, and I agree that any information and comment furnished to MAR by any member or other person in response to any such invitation shall be conclusively deemed to be privileged and shall not form the basis of any action by me for slander, libel or defamation of character. Applicant acknowledges that if accepted as a member and he/she subsequently resigns or is expelled from membership in MAR with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon applicant's verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®. To the full extent permitted by applicable law, I irrevocably waive all claims against MAR or any of its officers, employees, directors or members, for any act in connection with the business of MAR, and particularly as to their acts in electing or failing to elect, advancing, suspending, expelling or otherwise disciplining me as an applicant or as a member.

Upon the expiration of said membership for any cause, I will discontinue the use of the term REALTOR®. **MEMBER INFORMATION** Applicant acknowledges that the board/association will maintain a membership file of information which may be shared with other boards/associations where applicant subsequently seeks membership. This file shall include: previous applications for membership; all final findings of Code of Ethics violations within the time limit specified in the decision letter and violations of other membership duties within the past three (3) years; pending complaints alleging violations of the Code of Ethics or alleging violations of other membership duties; incomplete or pending disciplinary measures; pending arbitration requests; and information related to unpaid arbitration awards or unpaid financial obligations to the board/association or its Multiple Listing Service. If any information on the applicant's real estate, appraiser or limited broker's license should change or is found to be conflicting with what is in the MAR database, MAR reserves the right to update its system to reflect the change based on the license issued by the Department of Commerce.

Membership Applications received after 3:30 p.m. will be processed the next business day.

Applicant acknowledges Minneapolis Area Association of REALTORS® (MAR) Privacy Policy. A copy of Privacy Policy will be provided upon request.

I give authorization to the Minneapolis Area Association of REALTORS® to contact the references and/or verify any point of information included in this application. Designated REALTOR® must also fill out and sign a "Salesperson Certification form."

Signature \_\_\_\_\_ Date \_\_\_\_\_